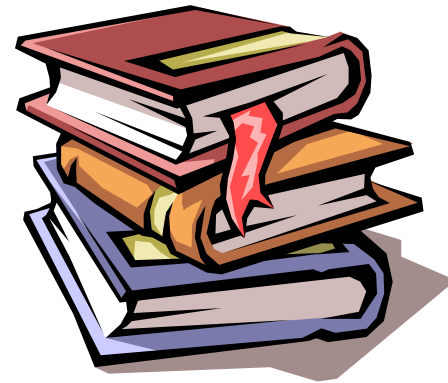


Finished Early?

- Finish any other assignments you are behind on.
- Write in your journal.
- Read a book.
- Ask to work with the file folders.



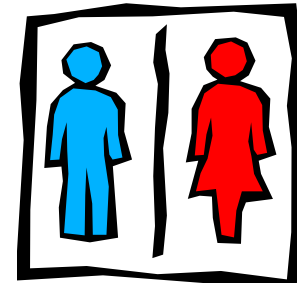
Do all of these QUIETLY!

Bathroom Use

Use the bathroom at recess or lunch.

- **In an emergency**

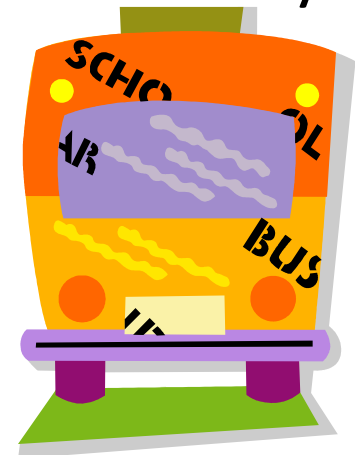
- Give the bathroom signal.
- Wait for approval (head nod).
- Get bathroom pass and place it on your desk.
- Put the pass back and quietly get back to work.
- BE AS FAST AS POSSIBLE.



ABSENT?

If you were absent...

- Put your folder in the basket.
- At the end of the day collect your work out of your box.
- Take it home and complete the work from the day you missed.
- Return it in your folder the next day.



Need Help?

- Ask your neighbor.
- Ask another neighbor.
- Ask a friend across the room.
- Ask the teacher.



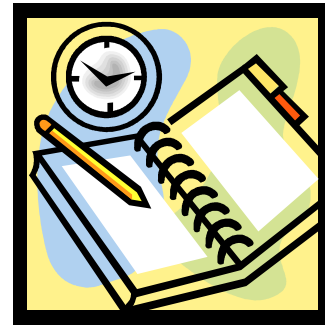
HOMEWORK

- Get homework packet out of your box.
- Take it home and complete it during the week.
- Return it to school on Friday.
- Place it in the basket on Friday morning.
- Enjoy your day.



Starting the Day

- Quietly hang your backpack and jacket.
- Put your folder in the basket and take your seat.
- Get your daily planner out and do the work for the morning.



Tardy?

Coming in a little late?

- Quietly put your folder in the basket.
- Place your tardy slip on my desk.
- Hang up your backpack and jacket.
- Quietly take your seat.
- Ask your neighbor what we are working on or sit and listen to my lesson.